

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 13th March 2019

Present: S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson, W R Sharp (Councillors), M Cook (Borough Councillor), 1 member of the public, C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

There were none.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 13th February 2019

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Sharp had received a complaint about horse dung on footways in Main St. **It was noted** that a horse should not be ridden on a footway.

Incidents of obstructive parking on footways and issues arising from them were also reviewed (see also 3e below).

b) Leicestershire County Council

Cllr I D Ould **was thanked** for a written report on LCC business and local matters. Cllr Ould had no current casework in Carlton.

c) Hinckley & Bosworth Borough Council

Cllr M Cook **was thanked** for a written report on H&BBC business and local matters. Cllr Cook had no current casework in Carlton.

d) Carlton Neighbourhood Watch Group

Local crime data for January had not yet been released.

e) Parish Clerk

Parishes Forum – at Sheepy Magna Parish Church on 21st March. **It was resolved** that the PC be represented by the Clerk.

SID – had been moved to Main St on 25th February; data from Nailstone Road had been published on the PC website.

CGG – AGM would be held at 3 Main St on 20th March at 7.30pm.

Churchyard wall – had been monitored on 24th February and appeared to have leaned 10mm between survey points 3-7 since August 2018 (p.1722/3e refers).

Parking on footways – notices had been received from Councillor Cook, and had been left on four different vehicles. A photograph and letter of complaint had also been sent to a home delivery company whose van had obstructed a footway (p.1744/3f refers); the latter complaint had been acknowledged by return with a promise of action.

Disputed footway – one parishioner had objected to receiving a leaflet about obstruction, and had claimed ownership of all of the land between his dwelling and the carriageway and the right to park on it. The Clerk believed that this claim had arisen from a misunderstanding of the nature of highway rights, but had asked LCC Highways to advise on the extent of highway rights in the area in question. **It was resolved** that the parishioner be informed of the response from LCC Highways.

Oil on footway – a large quantity of diesel fuel/oil had leaked from a Severn-Trent contractor's vehicle parked on the footway outside 1 Field Farm. The area had been left covered with sand, but after rain this had created a sludge which had become trodden into nearby homes and residents had complained to LCC Highways. On 6th March the Clerk and a resident had scrubbed the affected footway with detergent and hosed it down, but traces of oil still remained. LCC Highways had inspected the area after this and advised that the area was now best left alone for any residues to disperse.

Carlton Road – damaged road sign on E side of bridge over brook reported to LCC Highways.

Election timetable – Key events: Notice of Election 22nd March; deadline for receipt of nominations 4 pm 3rd April; publication of persons nominated 4th April; publication of Notice of Poll 24th April; Day of Poll 2nd May 7am-10pm.

Website - The Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regulations 2018 require the PC website to meet certain accessibility standards and publish a statement saying they have been met before 22nd September 2020. NALC is expected to produce advice on compliance.

Council Tax – the Band D Council Tax payable in Carlton for 2019-20 will be £1,740.37 and the range in the Borough will be £1,736.24 - £1,809.50. When ranked from high to low in order of amount of council tax payable, Carlton will be ranked 22nd out of 25 areas in the Borough (24 parishes, and Hinckley urban area).

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

There were no questions.

4. Proposed changes to signage on Bosworth Road

LCC Highways was prepared to consider a scheme, but requested a non-refundable payment of £500 for design and investigation work and estimated the cost of amending the TRO to be £7,500 (p.1745/5b refers). The PC could engage independent consultants to design a scheme for consideration by LCC. LCC considered that the existing 30 mph signs were not appropriately placed in relation to built development and suggested moving the 30 mph limit further into the village, preceded by a new 40 mph buffer zone. LCC Highways had also suggested consideration of a permanent vehicle activated sign (VAS) at an estimated cost of £12k, and constructed traffic calming measures at an estimated cost of £60k.

LCC would not fund the scheme because there had not been any serious accidents on this road in the previous 5 years. LCC had carried out speed measurements using two wires across the road at the 30 mph signs for one week. These showed 85th percentile speeds of 46.2 mph for vehicles travelling north into the village, and 47.4 mph for vehicles travelling south, and were comparable with the figures from the PC's SID. These speeds were high enough to justify speed enforcement by the Police.

It was resolved that the PC (i) would not engage an independent consultant on the grounds of cost and expertise which should be available from LCC; (ii) would not support installation of a permanent VAS on the grounds that the SID had a greater surprise factor, and still had had little effect (Report 2019-02 (b)); (iii) would not support the construction of traffic calming measures on the grounds of cost; and (iv) would not support the suggested 40 mph buffer zone on the grounds that this would not be consistent with speed signage on other roads leading into Carlton and nearby villages, the effect would be to increase the speed limit outside a group of residential properties, and it was desirable for all dwellings in the village to be subject to the same speed limit.

It was resolved that further investigations be carried out and consideration of this matter be deferred to the next meeting.

Cllr Sharp left the meeting at this point.

5. Health & Safety Policy

It was resolved that the Health & Safety policy be adopted.

6. Report 2019-07: Submission to the H&BBC Heritage Strategy

It was resolved that a revised version of Report 2019-07 be approved and submitted to H&BBC.

7. Report 2019-08: Review of Carlton News

It was agreed that Carlton News was fulfilling its brief to keep the residents of Carlton informed about local events and issues, and the work of the Editor and other volunteers involved in its production and delivery were acknowledged. The costs of publication were small, and more than justified by the benefits conferred.

It was resolved that Carlton News (i) should remain independent, and financed by the community and for the community through the PAF; (ii) would not accept paid advertising; (iii) would not be directly sponsored, and that any financial support should be in the form of grants to the PAF; (iv) would continue to be published as a printed publication delivered to every household in the Parish; (v) would be uploaded to the PC website in future as a digital version with all personal information redacted and retained there for 5 years.

8. Proposed MHCLG Communities Framework

Draft comments had been copied to Councillors before the meeting, and were amended. **It was resolved** that the amended comments be submitted.

9. Planning matters**a) Planning applications submitted, and****b) Comments submitted under delegated powers**

There were none.

c) To note planning applications determined

18/01298/HOU Single storey rear extensions. Portelet, 63 Main St. PC had no objection. Permitted.

19/00086/CLUP Certificate of proposed lawful development for single storey side extension to dwelling. Home Farm House, 7 Main St. Permitted.

10. Reimbursement of costs incurred by the Clerk

The Clerk presented his record of costs for examination, and **it was resolved** that costs of £128.13 be reimbursed, comprising £30 contribution towards broadband subscription, £91.54 costs, and £6.59 VAT.

The Clerk reported that it was not possible to transfer the direct debit for 1&1 Ionos Ltd from his personal account to the PC's account (p.1741/15d refers). The same result might be achieved by opening a new corporate account in the name of the PC (which would be more expensive) and then transferring the domain name and website to the new account.

11. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 10th April 2019 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 20:32 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

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| CGG | Carlton Gardening Group |
| H&BBC | Hinckley & Bosworth Borough Council |
| LCC | Leicestershire County Council |
| MHCLG | Ministry of Housing, Communities & Local Government |
| PAF | Parish Amenities Fund |
| PC | Parish Council |
| SID | Speed Indicator Device |
| VAS | Vehicle Activated Sign |